

Programmer / Analyst (Microsoft Visual Studio 2005/2008 Programmer)

Required Experience:

At least one year experience programming production applications in either C Sharp or Visual Basic (.net). Preference is for C sharp.

Do Not Apply:

1. If you are not a US citizen
2. If you are still in school
3. If you do not have a car / Drivers License
4. If you live out of the Los Angeles area, no relocations will be considered
5. If you do not meet the job requirements

Beneficial Experience:

Additional experience in any of the additional products including Microsoft Office Suite 2000/2003, Microsoft Visio, and knowledge of general PC operations is required.

Additional beneficial programming experience in:

1. HTML
2. CSS
3. Java/Java Script
4. FileMaker
5. Microsoft SQL

Additional beneficial experience in:

1. Creating application from project initiation
2. In depth experience using a Systems Development Life Cycle (**SDLC**) applications methodology is a plus for achieving results
3. Any exposure to Document Management systems and workflow development especially in the area of document capture and constructing workflows.

Job Tasks:

The primary job tasks will be to:

1. Defining project guidelines to ensure applications are programmed in accordance with requirements.
2. Construction of new innovative applications for the legal service industry.
3. Construction of applications using appropriate programming languages.
4. Gathering user requirements to determine the look and feel of applications.
5. Program and test applications ensuring they meet the original requirements.
6. Work as a constructive part of a programming team.